

ORGANISATIONAL MEMBERSHIP OF HUNTER PRIMARY CARE LTD

ACN 061783015

Please Join Us

Hunter Primary Care Limited coordinates and improves the delivery of primary health care services to our community.

We are keen to expand our membership to:

- organisations delivering primary health care services;
- organisations representing primary health care providers or the community; and to
- clinicians working in primary health care.

So please join us in working to improve the health of our community. Membership is free.

Organisational membership (currently Associate Membership) is open to any incorporated organisation that wants to support Hunter Primary Care to improve health outcomes for our community (see separate Organisational Membership form).

Individual membership (Primary/ voting membership) is open to Primary Health Care Clinicians.

Organisational Membership

Hunter Primary Care Limited (the Company), is a Company limited by guarantee. This means that it does not have shares or shareholders, but instead it has members. Its governance is carried out by the directors, but by becoming an Associate member, you will be entitled to do the following things:

- participate in consultative committees aimed at coordinating and improving the delivery of primary health care in the region;
- to plan and work with Hunter Primary Care in the delivery of primary health care services;
- to appoint a delegate to attend general meetings; normally there will be one meeting per year, called the Annual General Meeting or AGM, and you will be given at least three weeks' notice of the place and time of the meeting. We may also need to call other general meetings in exceptional circumstances.

You will not be entitled to receive any dividend or other income from the Company.

If the Company makes a surplus this will be retained to help pay for the Company's activities in the following years. If the Company is wound up, you will not receive any money from the Company, because its Constitution requires that it should be paid to another similar organisation.

The Constitution sets out what the Company can do and why it exists, and deals with the holding of meetings, the admission of members, the election of directors and other rules relating to the running of the Company. The Constitution is available on the Company's website hunterprimarycare.com.au or may be inspected by appointment at the Company's registered office.

You will not be liable for any debts of the Company by becoming a member and you will not be liable if someone brings an action against the Company. This is because, like most other companies, it is a limited Company, which means your liability as a member is limited. If the Company is wound up then a Primary Member will have to pay no more than \$20 to the Company. This is the amount that a Primary Member 'guarantees' or promises to pay to the Company by becoming a member, as set out in the Constitution.

Membership

Membership of the Company is open to Primary Health Care Clinicians. This includes: psychologists, physiotherapists, podiatrists, speech pathologists, dieticians, optometrists, pharmacists, dentists, nurse practitioners, chiropractors, osteopaths, GPs, and nurses.

Other persons who support the aims and objects of Hunter Primary Care and organisations can also join as Associate Members.

Process for Application

1. Applicant to complete membership application form and submit it to the Company Secretary by email to jhanson@hunterprimarycare.com.au.
2. Company Secretary to check details and confirm the applicant's agreement to the membership conditions.
3. Company Secretary to recommend application to the Board.
4. Board to approve or reject membership.
5. Applicant to be advised of outcome by Company Secretary, and, if successful, entered on the Membership Register as an Associate Member.

APPLICATION FOR ORGANISATIONAL MEMBERSHIP

To the Board of Hunter Primary Care

I, _____ of _____
(NAME) (HOME ADDRESS IN FULL REQUIRED)

wish to become an Associate member of Hunter Primary Care Limited, subject to the provisions of the Constitution (hunterprimarycare.com.au).

The Organisation is a primary health care provider, or an organisation representing primary health care or the community, and supports the objects of the Company.

Organisation Details

Company Name (including any registered trading names):

ABN: _____

Type of Organisation:

- Primary Health Care Provider
- Representing Primary Health Care Providers
- Representing the Community

Address of Company Registered Office

Line 1: _____

Line 2: _____

Suburb: _____ State: _____ Postcode: _____

Telephone: _____ Fax: _____

Organisation's Delegate's Details

Title: Ms, Mr, Dr, Other: _____

Surname: _____ All Given Names: _____

Position in Company: _____

Date of Birth: _____

Gender: Female Male Non-Binary/ Gender Fluid Different Identity

Email Address* (addressed to member, not shared):

Preferred Mobile*: _____

Home Phone: _____ Home Fax: _____

**These fields are mandatory as per the Hunter Primary Care Constitution.*

By providing these details, I agree to receive electronically, notification at this email address that notices of meetings are available and details of how to access the notice of meeting and relevant documents such as the Financial Statements/Annual Reports.

Privacy

The Company receives a number of enquiries from the Commonwealth, State, other health organisations and health researchers. I agree that the Company may release only the following details if requested by legitimate researchers, community organisations, Hunter New England Local Health District (LHD) units or Hunter New England Central Coast Primary Health Network (HNECC PHN) who have a genuine need to contact clinicians in the area:

- My Organisation's name
- My Organisation's ABN
- Contact details for my Organisation

No information will be provided to any outside organisation until the organisation requesting the details puts the request to the Company in writing, stating the reason for the request and includes a signed privacy statement agreeing that:

- They will only use the information for the purpose declared; and
- They will not provide the information to any third party for any reason.

Please tick the box if you DO NOT wish us to release your details to such enquiries

Full details of the Company's Privacy Policy can be obtained at hunterprimarycare.com.au.

Correspondence

Our method of communication with our members, including information about AGMs, is electronically and/or with the use of links to the website using the information you have provided in your Organisation delegate's details (page 4).

Please note:

- Our Constitution requires members to notify any change in details, including your preferred email address, within one month of a change and all communication to the details last notified will be considered received by you.
- That there may be particular circumstances in which the Company needs to send documents or information to you in hard copy rather than electronically with links to the website, in which case we reserve the right to do so.

Signed: _____ Date: _____